

# Get Your Medicine By Mail

**Get your medications delivered to your home, doctor's office, or anywhere you choose in private, secure packaging. Free standard shipping included!**

As part of your pharmacy benefit plan, you have access to a mail order pharmacy for medications you take on an ongoing basis.

We are excited to announce that Postal Prescription Services is your new mail order pharmacy. Using a mail order pharmacy may be a great option if your physician has prescribed a medication that you take on an ongoing basis and you prefer not to visit the pharmacy every month. Please talk with your physician to see if a 90-day supply is appropriate for you!

Below is helpful information to get you started with mail order.

## Creating an Online PPS Account

First time access only

1. Visit [ppsrx.com](http://ppsrx.com)
2. Select **Create An Account** located inside the login box
3. Enter your email address and create a password
4. Select **Create Account**

## Ordering New or Transferred Prescriptions

Once you have added a patient to your online PPS account, it is easy to add new prescriptions or transfer prescriptions from another pharmacy.

1. Select **Add a Patient** from the left navigation menu and follow the on-screen steps for PPS to request a new prescription from your doctor or a transferred prescription from another pharmacy
2. Your doctor can send a new prescription to PPS by electronic prescribing, fax, phone, or mail:  
Name: **Postal Prescription Services**  
Pharmacy NPI: **1528003910**  
FAQs: [www.ppsrx.com/topic/postal-prescription-service-faqs](http://www.ppsrx.com/topic/postal-prescription-service-faqs)
3. Or, if your doctor supplied a paper prescription, mail it to PPS at:  
**PPS Prescription Services, PO Box 2718, Portland, OR 97208**

## Mail Order Information for Postal Prescription Services

Allow 3-5 business days for PPS to obtain your prescription(s).

Mon-Fri: 6:00 AM - 6:00 PM PST | Sat: 9:00 AM - 2:00 PM PST  
Toll Free: **(800) 552-6694**  
Website: [www.ppsrx.com](http://www.ppsrx.com)

